

Castle Station Tenants & Neighbourhood Watch Association
Monday 9th March 2009, 5:30pm – 7:30pm
Muskham View Residents Lounge

Present:

Edie Smalley	Tenant	
Ivan Jarunek	Tenant	
Frankie Reavill	Tenant	
Maurice Bird	Tenant	
Hamish Adams	NCHA	Regional Housing Manager
Debra Shaw	NCHA	Estate Officer
Heather Cooke	NCHA	Resident Involvement Officer (Minutes)
Sandra Hall	NCHA	CRC Coordinator
SJ Fletcher	NCHA	Scheme Manager (Muskham View)

1. Apologies

No apologies were received.

2. Minutes of Last Meeting

The minutes of the last meeting were accepted as a true record.

3. Matters Arising

- i. Litter Bins - this issue has been resolved, waiting for NSDC to install the bins. Bins will be going on Mather Road, Foundry Close and the play area - there will be 5 bins in total. It was suggested putting this in the next newsletter to encourage people to use them. **Action: Theresa**
- ii. Fencing - Debra advised that Franklins will be starting work on the fencing at the end of March. It will be dura-fencing with 2 gates in (with built-in locks). Debra to liaise with Jerry about installation. **Action: Debra**
- iii. Trent Side Car Parking - permits were discussed at the last ASB meeting.
- iv. Insulation & Storage Heaters - Hamish has spoken to Chris Moore in Maintenance and he will be visiting Stephenson House with a contractor next week - he will also look at the storage heaters.
- v. Neighbourhood Watch - Patrick has cancelled the Ringmaster membership.
- vi. CCTV Cameras - Ian Harrison at NSDC has confirmed that all NSDC Town Centre cameras are working.
- vii. Broken Grates - Maintenance have been asked to inspect the area again and suggest improvements, (eg screwing down the grates, having spring-loaded grates).

- viii. ASB - the CCTV cameras were checked and found a small group of youths. Infra-red has now been installed on the cameras.
- ix. CCTV Monitoring - Hamish has spoken to SMaRT about the charge and confirmed that it will be £150 per camera from April.
- x. Garden Contractor - the contractor will be changing in April, details of the new contract and specification are awaited. Copies of these will be made available to all residents through the CRC.

4. CRC Report (Sandra Hall)

Play Area Update

The play area was discussed at the last Resource Centre Management Meeting. There will be a walkabout around the area on Wednesday 1st April at 1pm, to look at options for the area. Everyone is welcome to give their views. If the area is to be used at night, a keyholder from the estate will be needed.

Castle Booty Swap Shop

This will take place on 17th April, 11am - 2pm. The event will be used to encourage children and parents to grow their own vegetables and flowers - there will be an opportunity to plant seeds, etc. This was seen as a good idea as there is a waiting list for allotments in Newark.

Internet Café

Usage of the café has dwindled. However, there has been a high turnover of families lately and it may be that when new households move in the café may be used more. Sandra and Frankie are looking into holding cookery classes for children on Wednesday evenings, this will also encourage children to use the internet to search for recipes. Ivan is able to volunteer on Monday evenings.

Training

Sandra is putting in a bid for funding for training courses (First Aid and Food Hygiene).

Sports Activities

Sandra advised that in future sports activities will involved more focussed sessions during the school holidays, rather than a weekly session. Other things now happen on a Wednesday evening so the children won't miss out.

5. NCHA Report

Hamish reported that more people need to be involved in the Tenants Association. There are a lot of void properties at the moment, but these will hopefully be occupied soon. Edie suggested having information about the groups to give to new tenants, maybe in the form of a leaflet. Debra offered to take a leaflet out when she meets new tenants. Heather said that residents from other local NCHA schemes

could perhaps be invited to meetings, eg Winthorpe Road, and the group agreed to this.

7. ASB Group Report

Parking Permits

Theresa has reinstated the scheme. The sign has been put back up at Trent Side. Debra to look at ways to improve the parking situation at Trent Side, eg by having numbered parking bays or a barrier. However, it would be difficult to police numbered bays. Some bays may instead be marked as "visitors parking". Debra will consult with Trent Side residents about the options. **Action: Debra**

Mather Road Parking Consultation

Christine Dent wrote to Notts County Council about extending the double yellow lines on Mather Road. However, the Council are unable to do this. They can put up warning signs (eg "slow - children crossing"), which will cost £460.84 + VAT. Debra to apply for funding for this through either TS-CAP or Estate Improvements. Theresa to ask for views on this issue in the newsletter. **Action: Debra / Theresa.** Frankie reported that a lorry is parking on the pavement near Nicholson's Wharf at night. It has no identifying markings. Advised to supply registration number to PCSOs to deal with.

8. Any Other Business

i. Loft Insulation - Frankie asked about loft insulation - there is no insulation in her property and the windows are single glazed. She has tried to speak to Maintenance but has received little assistance. Frankie has contacted NSDC who have advised her that she can have secondary glazing, as this doesn't alter the external appearance of the building. Hamish to speak to Chris Moore about this issue. **Action: Hamish**

ii. Bike Racks - Debra has consulted with Stephenson House residents about residents from other blocks using the underground car park to store their bikes (which are no longer allowed in communal areas). Stephenson House residents agreed to this, with the proviso that security issues need to be borne in mind and bikes are left at the owner's risk. There will be a £10 charge for a car-park key. It could be possible to install metal bike storage cupboard in the car-park, which could be funded by Estate Improvements.

The prize draw was won by Edie Smalley.

9. Date & Venue of Next Meeting

Monday 11th May 2009, 5:30pm at Muskham View.